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|  | Official Applicant Information |  |
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| LEGAL NAME OF APPLYING ENTITY |  |
|  OFFICIAL MAILING ADDRESS |  | CITY,  | STATE  | ZIP CODE  |
| TYPE OF ENTITY | government (state, local or tribal ) [ ]  | non-profit [ ]  | educational institution [ ]  | other-specify [ ]  |
| APPLICANT’S AUTHORIZED REPRESENTATIVE *(This person is employed by the applicant & is authorized to make binding decisions regarding this project.)* |
| NAME |  |
| TITLE |  |
| MAILING ADDRESS |  | CITY,  | STATE  | ZIP CODE  |
| TELEPHONE / FAX NUMBERS | OFFICE:  | CELL:  | FAX:  |
| EMAIL |  |

**Please note that information on this form, including the information above,
may be made available to companies and others who request it.**

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|  |  General Project Information |  |
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| DESCRIPTIVE PROJECT TITLE |  |
| Partnering Agencies / Organizations |  |
| Project Duration | One Year [ ]  | Two Years [ ]  | Three Years [ ]  |  |
| Project Location |  | County (ies) |  |
| Priority Landscape Area (s) |  |

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|  | Pre-Proposal Detail |  |
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| *Box 1*PROJECT OVERVIEW/DESCRIPTION  |
| *500 Characters—Provide succinct overview of the proposed project; could easily be used to communicate the elements and value of the project.*  |
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| *Box 2*CONTEXT, GOALS, OBJECTIVES  |
| *2000 Characters—Context clearly identifies priority landscapes and issues and/or opportunities that are addressed. Goals and objectives address issues and/or opportunities and national themes to protect, enhance, and conserve forests.* |
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| *Box 3*PROPOSED ACTIVITIES |
| *2000 Characters—List and explain project activities (work that will be done to achieve goals and objectives). Clearly describe what activities will be done with grant funds, what is to be completed with leveraged funds, and who will do the work.*  |
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| *Box 4*DELIVERABLES, OUTPUTS AND OUTCOMES |
| *1000 Characters—What are the project deliverables, outputs, and outcomes? Outcomes and outputs should relate directly to proposed activities, goals and objectives. Provide quantitative measures of success.*  |
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| *Box 5*COLLABORATION |
| *1500 Characters—Describe collaborative efforts in developing and implementing the project. List partners and their type of contribution (planning, treatments, etc) and the dollar value (in-kind or cash). The dollar value will be used as leverage in support of the project, more is better. Describe how partners are committed and will add value during project development and implementation.*  |
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| *BOX 6*FOREST ACTION PLAN  |
| *1000 Characters—* *Clearly describes the need for the proposed project and relates it to one or more priority landscapes, issues, areas, or strategies identified in the Forest Action Plan.*  |
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| *Box 7*PROJECT SCALE |
| *1000 Characters -* *Scale of the project is clearly based on and is appropriate for the stated goals, objectives, and outcomes including cross boundary goals. The scale is sufficient to address the national theme and priority landscape and issues.* |
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| *Box 8*SUSTAINABILITY OF OUTCOMES |
| *1250 Characters – What skills and capabilities will result from and extend beyond the life of the projects? Project shows how investments will lead to specific, quantifiable, cost-effective, and replicable benefits.* |
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| *BOX 9*IMPLEMENTATION |
| *500 Characters—Indicate: a) project implementation readiness—if not currently ready, estimate time needed to prepare; b) if the project is new or a continuation/expansion of a current project* |
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|  | Budget Estimate |  |
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| key project activities | grant request ($) | total partner leverage ($) |
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|  |  |  |
| total |  |  |
| total project |  |

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|  | Submit Proposal |  |
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| Proposals are due January 22, 2016.Please email completed proposal to Idaho Department of Lands:Dave Stephenson dstephenson@idl.idaho.gov and copy communitytrees@idl.idaho.gov  |
| Attach to Email* A Map of the Project Area
	+ Include a map of the project area with a north arrow and geographic locater (such as latitude and longitude or GPS coordinates), and denote nearby cities to serve as reference points.
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