

SBBCH BOARD OF DIRECTORS/COMMITTEES MEETING MINUTES

Sunday, January 19, 2014 (Members are invited; only board members vote) 10:30 AM

Ryan Residence

Quorum: Membership meeting: Ten (10) voting members in good standing.
 Board meeting: Three (3) Board members.

1. Call to order (Kay Ryan, President), 10:30 a.m.

2. **Amend By Laws:** Janine Townsend made a motion to include all key committees on voting, not just the Board of Directors. Withdrawn until agenda item on By Laws is discussed.

3. **Proposed 2014 Estimated Budget & Finances (Bill Conger, Treasurer)** – handed out a copy of proposed, we will discuss each budget item as discussed during the meeting.

Placemats: \$200 expense and \$200 reimbursement from the state

Education: budget to include up to \$50 per person, hoping to hold closer to \$20

Equipment: good as stated

Equipment Maintenance: good as stated

President's Awards: has been consolidated to Recognition

Guest Speaker Food: good as stated

Horse Expo: good as stated

First Aid Kits: good as stated

Misc. Food: good as stated

Office Supplies: good as stated

Paper Products: good as stated

Post Office Box: good as stated

Porta Potty: good as stated

Recognition: good as stated

Reimbursements: good as stated

Sportsman Show: good as stated

Storage Rent: good as stated

Website Fee: good as stated

Work Party Food: members have donations of meet, etc: good as stated

Yard Sale: good as stated

Total: \$13,025 to be verified by Kay Ryan

The Budget was approved as changes indicated and will be presented to the general membership at the next meeting.

4. Membership

- Lettie Guinn status, it was decided to not extend the complementary membership, due to lack of involvement
- Shannon Schantz status, we will extend Shannon's complementary membership, as active Military
- Forms status for new members & potential members (Mountain Manners; Horse Sense, BCHA Guidebook); all available on the website, no printed copies necessary
- Ideas to increase membership (Dutch oven competition?); sponsors of members to new members for correspondence, involvement, etc.
- Training (first aid, chain saw certification, etc.):
 - CPR Training, many sources of getting this training (Red Cross, Military);
 - Wilderness First Aid, both possible by Chick's daughter through the Military
 - Check with Forest Service for possible classes that we can tag team
- Advertising (placemats, wanted posters, \$200 state money; Sportsmen's Show flyer); reimbursement from State to advertise/promote our chapter. Robbin Shindelle will chair the Advertising Committee including the printing of placemats. Reimbursement is with proof of success in gaining members.

- Dues: \$30 for singles and \$50 for families; the budget was based on 19 single memberships and 20 family memberships.
- New member request from Forest Rhinehart in Ukiah, Oregon, we are the closest Idaho Chapter. Not an active member, but would like to be a member. Lorraine Chick will adopt him and keep communication through the mail.
- Another member is in New Plymouth and does not have a computer, we will ask for a member to adopt him.
- New member recruiting through invitation to rides designated as public rides. Suggested that we have a sponsor membership, discounted first 30 day membership. We can use one of our 2 free public events, covered by State insurance. Suggested that we have a fun ride and a project ride. Kennelly Creek, trash pickup, either would be good for new members, children and families. The Youth Committee will work with the Ride Committee to work out the details.
- Associate Member is a non active member that is an honorary or recognition. Non dues paying. Not listed on State Roster

5. Website updates (Rob Adams, Chair)

- Members only tab: to include information that is not available to the public, to include stories that mention wrecks, funnies that are more protected, pictures without safety gear. Rob Adams will add to our project kit safety glasses and helmets.
- Membership application on home page, Join Here, to be added for ease of joining
- Hyper Links: Rob Adams tests links on occasion to be sure they are valid.
- Update and modernization of the website started last year and is continuing. These changes do not change the web host fee; only high usage will increase the cost at this time. \$200 is budgeted and reasonable. The payment needs to be changed from PayPal to the chapter debit card.
- Open a new blog that is Members Only for anything that should not be publicized rather than a part of the website that is blocked from the public.

6. 2014 Calendar/Activities

- Work Projects
 - Insurance: add to the budget for Public Projects/Rides, \$200
 - Hay: currently have 30 bales, \$100 is budgeted and sufficient
 - Insurance (due 2/1), provide list of Members to insurance office – Secretary duty
 - 4 Fun Rides, 9 Projects, 10 other events
 - Fun Rides: Celebration Park, Succor Creek, Wilson Creek,
 - Project:
 - Nat'l. Trails Day, clean up at Steck Park
 - BLM – May, flagging and fence wire, Owhyee Wilderness. June to do the work.
 - Boise National Forest – Idaho City at Bear River
 - McCall National Forest – Kennalley Creek, August 16-17
 - Payette National Forest – Hitt Mtn., Cuddy Mtn and Boundary Trail / Pine Creek Trail
 - Weiser National Forest – no good contact since a change in personnel
 - Lowman – Red Mtn.; Lolo Creek
 - Gem County Posse Youth Rodeo
 - Sawyer Training
- Forest Service would like Chapter attendance at their trails meeting
Dutch Oven Cook Off at a couple of events, suggested by MaryBeth Conger
- Advertising (placemats, wanted posters)
 - Business cards, name tags, information flyers, membership applications, contacts board: Robbin Schindelle will make business cards for anyone that sends their information to him. Information flyer is being updated, state map needs to be updated without North Chapter, Robbin will send to Rob. Robbin will make a Chapter Specific business card, but without a personal name, as well as individual for those desiring. Linda Erickson will donate card stock if needed.
 - Sportsmen's Show (Bill Holt, Chair), Squaw Butte has signups, Treasure Valley and Boise signups are to come.

- State BOD meeting & convention
 - BOD (agenda items [due 2/15]; calendar commitment; calendar photos [Rob Adams, Chair]), required in within 30 days of the meeting. Calendar sales are reducing due to use of electronic calendars, but needs to promote the donation to a non-profit and the lottery of the prize. Reduce quantity for 2015 to 200, reducing income to \$4000 and expense reduced to \$4000. Commission is reduced by \$100.
 - March 1st is the deadline for voting on our chapter photos for 2015 Calendar.
 - Convention (donations, chapter display, photo contest). Donations: to help Selkirk Chapter with the State Convention, we have a number of donations. Chapter Display, the current standup will work in the allowed space, we will make minimal changes to update: youth, membership and partnerships with various organizations (political): advocacy, boots on the ground and education. Phil Ryan will take advocacy, Laurie Bryan will be ask to provide photos and Chicks for Education. Other creative ideas to decorate the booth.
 - BOD state board meeting: provide financial support to those attending. MaryBeth Conger would like to consider budgeting funds to cover complete expenses, we cover mileage and lodging, but not food; it was agreed that \$2,040 is sufficient. 32c per mile is paid. Funds cover State Directors. Food will not be covered, as you have to eat regardless.
 - Resolution to State: Phil Ryan would like to submit the idea of 2014 being the Year of Recruitment
 - State Membership: 2009 = was the high 1043, instigated by the Life Flight membership and has declined ever since.

Boise Forest Collation is asking for questions to be directed to the Chief of the Forest Service, maybe regarding the Trails Bill.

- Horse Expo (Bill Holt, Chair)
 - Treasure Valley BCH in charge of Expo; information pending; sign-up to come
 - The current display is a state display and needs to be updated, it was suggested that we take it to the state and get their input on updating the display. Chick will help to repair the current display by manufacturing unavailable parts.
- Highway Cleanup (Devon Mills, Chair): Wednesday, May 7th and Saturday, October 4, 2014, dates are tentative
- Pack Clinic (Phil Ryan, Chair)
 - Dates & locations (2-day event): May 4th is a tentative date, working with 4-H and Fairgrounds schedules
 - Agenda (Veterinarian speaker; hands-on packing; trail ride East of cycle park, etc.) Speakers in the morning; demonstration in afternoon, including packing. Second speaker could be the Brand Inspector, Submit additional ideas to Phil Ryan.
 - Advertising (4-H, FFA, Boys Scouts) – Gail Duke with 4-H is in favor of being involved in the Pack Clinic – do we invite all three groups, no, start with 4-H and then build from there. Possible additional Pack Clinic during the winter for youth, combine with calendar sales and combine fee of attending with the purchase of the calendar.
 - Lunch – not as a donation, but as a donation jar, possibly served in a wall tent. Chili, baked potatoes and add'l. toppings by our chapter
 - Budget - \$250 expense; It was decided to invite the 4-H Members at no charge and put the emphasis on the youth. If they do not have a large number RSVP, then we'll publicize for additional paid attendance.
- Yard Sale (Ellen Knapp & Charles Lox, Chair)
 - Date & location to be determined. (Storage, set up, lunch, clean up) Possible use of old Ford/Dodge dealership or Key Bank. Change date or change location, but do not change both. Unanimous that we change the date, but not the location. Advertise it and people will come, regardless of the date. Squaw Butte Signs will promote the yard sale on his billboard. Mary Beth Conger will take this information back to the Committee. May 31st is the tentative date.
 - Budgeting: Income \$1800; Expense: lunch and advertising, \$120 (4 yr. average) Terry McDonald will be ask to handle the advertising. The Yard Sale is our biggest income and we need to continue to have an income for the chapter expenses. \$75 porta potty expense.

- Christmas Party
 - Date & location: Budgeted dollars of \$550 is acceptable, can be lessened if necessary as it gets closer. Add ham as well as the turkey, provided by the chapter. Phil and Kay Ryan have offered their house for the Christmas Party.

7. **Bylaws & Standing Rules** (Marybeth Conger, Chair)

➤ **Standing Rules**

Special Meetings require 3 members in good standing

Article 5: Committees outlined and officers

Treasurer: wording of signature card change in the Bylaws to meet the needs of the bank

Membership List submission to the state chapter, needs to change to remove Treasure as one to submit

Committee Chairman: change from appoint to enlist, suggested by Robbin Schindelle

Audit Committee: change audit deadline to Jan. 15th for new officers, report findings at February meeting

Project Leaders: indicated on the website and is the report to for that project

Calling Committee has openings for additional members

Online: Mountain Man, Horse Sense wording for change in how to find that information

Ride/Project: Event Leader, correction to attention

➤ **Bylaws**

3 Months to make a change, taken from the Chapter, to State, to National

The previously mentioned recommendation by Janine Townsend has been withdrawn and it is agreed that the entire membership is welcome to the Leadership Meeting, but the Board Members are the voting party and present it to the chapter.

8. **Good of the Order**

- Door prizes for meetings – anyone is welcome to bring a donation for a door prize
- Recognition - budgeted
- Reports (Volunteer, chapter, 990N A of C) – Bill Conger not in attendance, skipping this item
- Postage rates effective 1/26 = \$.49. Kay Ryan will buy 10 books of stamps before the rate increase.
- \$500 donated to the National Assoc. is working for us. Recognition is possible, Credits on the video are not. New logo has been designed and will go to the executive committee for approval.

9. **Adjournment**