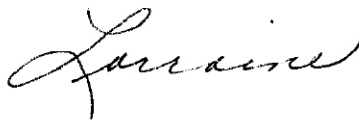


BCHI STATE FOUNDATION DIRECTORS MEETING  
MARCH 23, 2012

A SPECIAL THANKS TO JACK, JONI AND ALL  
THOSE IN ATTENDANCE.

MINUTES TAKEN BY JONI LUECK IN MY ABSENCE.  
A JOB WELL DONE.

A handwritten signature in cursive script, appearing to read "Lorraine".

March 23, 2012 Meeting

BCHI State Foundation Directors Meeting held at Dalton Garden City Hall, Dalton Gardens, ID .

Meeting called to order at 9:30 a.m. by Vice-pres. Jack Lamb, filling in for absent President Mitch Christensen.

Present were: Jack Lamb, PRVBCH; Alice Millington, TVBCH; Paul Kleint, Heartland; Phebe Pelot, Eagle Rock; Lorraine McPherson, North Central Idaho; Sara Johnson, Salmon River BCH; Karen Parks, Twin River, BCH, Joni Lueck, PBCH; and Jeanene Pitts, NIPBCH.

Treasurer's Report and Minutes of last meeting from Nov. 5, 2010 was read by Karen Parks who filled in for absent secretary/treasurer Lorraine Genzmer. Motion to accept the treasurer's report and minutes of last meeting was made by Twin River and seconded by North Central Idaho. The motion was unanimously approved to accept the treasurer's report. Breakdown of Nov. 5, 2010 treasurer's report was: Ambassador Program: \$1,435.74; Litehouse Donation Balance: \$1,442.45; BCHI Foundation Inc. Balance: \$2,544.35 with total checking account balance at \$5,422.54.

The treasurer's report dated March 24, 2012 was amended to include a deposit of \$150 from the Beth Wykle Memorial and check written to Salmon River BCH for LNT Training deposit in amount of \$500 was noted. In anticipation of the Litehouse Grant being approved by the foundation board for \$500 to Panhandle Chapter, this was noted on this treasurer's report. A motion to approve these changes to the treasurer's report was made Salmon River and seconded by North Central. The motion was unanimously approved. This amended treasurer's report is as follows: Ambassador Program balance \$935.74; Litehouse Donation balance \$942.45; BCHI Foundation Inc. balance \$2,694.35 for a balance of \$4,572.54.

Jack Lamb suggested the minutes of the treasurer's report be put on the state web site but also to leave out the actual monetary figures. He said the wording should state for more information contact your chapter foundation director for specifics on treasurer's report. He said this is due to suspicious inquiries about the foundation money in the past.

Next we discussed the 5 % fee the foundation charges for administrative purposes. The foundation directors had earlier come to a consensus at a membership meeting 11/15/10 that all in-kind donations would not be run through the foundation by individual chapters but that each foundation chapter director would write a receipt to the donor and keep the receipt on file with the chapter. It was noted by consensus that any monies donated to chapters would continue to be run through the foundation and be assessed the 5% fee for administrative costs. A motion to make this change was made by Treasure Valley and seconded by Twin River. The motion was unanimously approved.

Jack Lamb said that Litehouse will not be donating any more money to the foundation. But he said individual chapters could go directly to Litehouse with a specific project to request money.

Lamb also clarified to new foundation board members about how the money travels from a donor to the chapter. Once a chapter receives a monetary donation, it will then write a check in this amount to

the foundation treasurer. Then the foundation treasurer takes 5% of this for administrative costs and then finally writes the remaining check back to the chapter. If a donor gives in-kind items such as a case of soda, not money, then this does not qualify to be assessed the 5% operating cost fee. The foundation director from each chapter accepting donations would fill out the donor receipt and sign, give one copy to donor and file other copy for own chapter records.

Sara Johnson of Salmon River reported that their chapter did send two people for master LNT training at Nine Mile Ranger Station in Montana . Their chapter is the last one in the state to have certified trainers, she said.

Next Joni Lueck of Panhandle gave a report about applying for the \$500 Litehouse Grant . The chapter worked to install two hitching rails at a popular USFS trailhead called English Point. A motion to approve the request was made by Salmon River and seconded by Eagle Rock. It was unanimously approved and Panhandle received a check for \$500.

In new business, Karen Parks will make changes to the donor receipt form and brochure to include an address change and add a W9 form. She also will put this new updated form on the state web site BCHI.org. A Motion was made to make these changes was made by Twin River and seconded by Treasure Valley. Motion unanimously approved.

Next a call for elections was made by vice-pres. Jack Lamb. Nominations for president was Jack Lamb, vice-pres. Mitch Christensen, and secretary/treasurer Lorraine Genzmer. Motion to accept these nominees by Twin River chapter and seconded by Priest River Valley chapter. It was a unanimous ballot.

Next Karen Parks called for people to submit articles to the state newsletter Broomtales.

In addition Karen talked about creating a grant request form to give out to businesses in the future while soliciting monies from businesses. She expects to have this new form ready at the next board meeting in 2013. She discussed the packet she has made up to show prospective donors which includes chapter projects with photos, articles of incorporations, description of a new project, etc. when she approaches businesses for donations.

Karen Parks also brought up the idea of hiring a professional grant writer to get money for the state foundation account. She said there is money available through state agencies and corporations that the foundation should tap into and we should come up with a percentage amount to pay the grant writer for their effort in securing a grant.

The meeting was adjourned at 11 a.m.

Submitted by Joni Lueck in absence of secretary Lorraine Genzmer