

# SBBCH BOARD MEETING MINUTES

Date: Sunday Feb 7th, 2010

Time: 11:00 am

## 1. Call to order and Introduction of Board members- MB

11:00 AM

## 2. Discuss 2010 Calendar of Events. Should we include key State events to avoid conflicts? Need to update contact information on website too.

- It is felt that BCHI events should not be on our website Activity page.
- Rob will put them on monthly calendar, easier to update.

## 3. Discuss Website and process for reviewing and updating - MB

- Robbin will continue to update SBBCH Website.
- Rob will continue with Blog page and forum, form creation and posting, monthly calendar, and picture library.

## 4. Treasurer's report covering proposed budget- Kay. Is everyone comfortable with the flat dollar amount approach? - MB. See item 8 too.

- 2009 year end Budget: Starting Balance: \$15,532.62  
Actual Income: \$10,692.45  
Actual Expense: \$18,935.45  
Ending Balance: \$7,289.50
- There was a one time expense for the pole saw, State dues for 2 years, 2009 paid in January and 2010 paid in December. Our clubs calendars for both 2009 and 2010 were paid to the state in 2009, there is still some money expected from sales of the 2010 calendar.
- Ellen makes motion to accept and Robbin 2<sup>nd</sup> and is carried.
- 2010 Estimated Budget Reviewed and Discussed. Some items discussed were First Aid Kits and expense to restock and build one for Equine as well. Estimated cost of \$100.00 increased \$200.00 to include an Equine First Aid kit. Ellen to do Equine and Shannon to do Human.
- Donations also discussed to include an extra day for the Pack Clinic. Estimated cost of \$150.00 increased to \$300.00 to cover our Donation to local 4H Clubs to furnish food for events.
- It was brought up that SBBCHI should incorporate a Cross Cut Saw to our equipment, as in our future plans we will be in National Forests where Chain Saws are not allowed. Phil to look into old literature and see if we can do Cross cut training to our members. \$300.00 to \$500.00 should be allowed to purchase item. Discussion followed and Rob and others to check on price and availability.
- Radio for rides and projects. 2 are needed and approved for purchase, Bill Conger to purchase and will do training.

## 5. Discuss Forms- Have all been updated for 2010? How are we doing with new member packets? Have some membership growth events coming up.

- Nancy Harper (Education) and Chris Holt (Secretary Team) to work together on new member packets. Kay Ryan had previously put together a new member packet during her time as Secretary. Kay going to go through old files and Chris to look on CD passed on to her by Linda Phillips.

## 7. 2010 Life Flight- is everyone comfortable with the current process? Do you like Info out on the website and that forms are given when a person renews?

- Discussion follows related to getting forms to BCH members only. Decision is only paying members will receive application for Life Flight Membership discounted rate. Hopefully application will not be passed on to non members or people not associated with BCHI.

## 8. Any New Expenditures i.e. Horse stuff for First Aide Kit, or any other Equipment needed, Certified Hay, etc?

- These items discussed in #4 and budget to be adjusted.

## 9. Discuss For the Good of the Order

- Sportsman's Show- Shannon

- Table must be able to fit within limits of designated space, chairs (Bar Stool Type), SBBCH will share booth with Treasure Valley and Boise BCH, and there will be one member from each club during time allotment. Space limited. Shannon will make up Business cards to be handed out at Show. Name tags will be made for members attending Show By Linda Hays or Chris Holt
- SBBCH will be charge of set-up and tear-down.
- Horse Expo- Shannon
  - Treasure Valley in charge of Expo, Shannon waiting on info.
- Backcountry Skills Clinic- 2 day event- Do we want to identify some tasks to get others involved?
  - May 22 & 23 – Rob Adams Scheduling 1<sup>st</sup> Day Presentations:
  - Brand Inspector Larry Hayherst, David Hayes DVM called and would like to participate again.
  - Start: Introduction by SBBCH, Packing and Camping at Trailhead by Bill & MB Conger, Recreation by Forestry, Trailer Safety, Lunch to be provided by Gem County 4H, SBBCH will donate up to \$100.00 per day for food, Donations to 4H for lunch for their fundraiser. MB would like to head up a demo on first aid for equine stock, followed by Dental Health put on by one of the Justin's our group uses, Rob offered to pay to have his horse's teeth done during demo, Hoof health, Brand inspection, knot tying, and what other demos can be set up throughout barn area.
  - 2<sup>nd</sup> day is all hands on. There will be a fee \$20.00 to \$30.00 to attend.
    1. Packing will be set up at stations in outdoor arena - I think Rob is doing this.
    2. (20 participants?)
    3. Defensive Horsemanship: Will look into Certification. – Phil will head up and is looking into certification.
    4. (30 participants?)
- Calendar Photos- Due May 1<sup>st</sup>. Who would like to be involved in this?
  - Photos can be sent to Rob, photos also may be limited in number from each BCHI group, we may need to have our own photo contest to see who gets photo submitted, previous winners at Photo contest in November will get priority to submit.
- SBBCH Garage Sale- Has Terry agreed to do this again?
  - Yes, Terry will head this up, Bill Holt will help where ever needed
  - Date Saturday May 29<sup>th</sup>
  - Food/Drink for event will come out of sales from the Garage sale profits
- Christmas party- Same as last year?
  - Date December 4<sup>th</sup> – decision to keep same as last year, Terry to Reserve building now, Nancy to coordinate event.
  - Other events discussed:
    1. April 10<sup>th</sup>(?) Wilderness first responder – more than just first aid/CPR forest service to put on.
    2. May 15<sup>th</sup> Sawyer Certification 12 seats available, forest service to put on.
- 2010 BCHI Convention- Need some volunteers here. i.e. theme for Display Box & Photo Contest. Shannon & MB will work on BCHI Hero's.
  - Date November 12<sup>th</sup>
- Recognition- Do we need some? – No not at this time.
- Door prize(s) Meeting-
  - Discussion follows regarding using some of sale items that are not selling as door prizes.
- End of year reports - What is a good date for yearly events and volunteer hours report.
  - OK all cleared up.
- Discuss Tax exempt status(Kay) and Yearly corporate reporting (Ellen)
  - Kay has talked with IRS regarding problem with number, no letter received to approve for Tax exempt status. Discussion related to form #1023 and Form #1024. This continued on to SBBCH Standing Rules and copy.

- Talks continued about Incorporate individually as SBBCH in Articles of Incorporation. "Social Organization" 501 C-3 could take taxes as contribution / donation. Bylaws need to be SBBCH specific and up to date.
- Bylaw Committee needs to be formed and bylaws need to be drafted. Committee to be comprised of the South Slope Gang, i.e.: the Conger's, Ryan's, Holt's and Schindele's.

#### **10. Results of Audit Committee- Shannon**

- Audit was done earlier in the month by Shannon and Robbin and all went well.

#### **11. Discuss obtaining Chapter Storage space, Review historical record process & Present the Who's doing what list- work in progress.**

- Kay priced a storage unit 5X10 at a cost of \$28.00 per month, Much discussion followed regarding if that is adequate space for storing records and material not used during winter months, and whether we could put Garage Sale items in there now to get out of the way or weather.
- Shannon donated area in her barn for storage up to the date of Sale. That problem solved.
- As to space required, it was decided to start out with smaller unit, if more space is needed then upgrade to next size. Shelving needs to be checked for prices, Robbin donated a 3 drawer file cabinet.
- Director's to have access to unit; keyless digital lock will be looked into.
- Hours and location will be disclosed at a later date when finalized.
- Question: propose vote that MB & Kay decide on prices appropriate.

#### **12. Adjournment 2010 BOD meeting at 3:00PM**

- Motion made by Robbin to adjourn, Ellen 2<sup>nd</sup> and carried